



Pennsylvania Parks and Forests Foundation Check Request Form

Park/Forest or Friends Group: _____

Special Account: If different than above: _____

Name of Grant if Grant related: _____

The attached invoice or contract is approved for payment:

Vendor: _____

Invoice Date: _____

Invoice Number: _____

Description/purpose: _____

Amount Due: _____

Date Due: _____

Check mailing address if different from invoice:

_____ Date: _____

Approval: Friends Group (if from Friends Account)

AND

_____ Date: _____

Approved: Park/Forest Manager

OR

_____ Date: _____

Approved: Park/Forest Assistant Manger

Please mail the completed form and original invoice to:

To: PA Parks and Forests Foundation
1845 Market Street, Suite 202
Camp Hill, PA 17011

Form revised on 7/16/18