



Pennsylvania Parks and Forests Foundation Check Request Form

Park/Forest or Friends Group: _____

Special Account: If different than above: _____

Name of Grant if Grant related: _____

The attached invoice or contract is approved for payment:

Vendor: _____

Invoice Date: _____

Invoice Number: _____

Description/purpose: _____

Amount Due: _____ Date Due: _____

Check mailing address if different from invoice:

Approval: Friends Group (if from Friends Account) Date: _____

AND

Approved: Park/Forest Manager Date: _____

OR

Approved: Park/Forest Assistant Manager Date: _____

Please mail the completed form and original invoice to:

To: PA Parks and Forests Foundation
704 Lisburn Road, Suite 102
Camp Hill, PA 17011

Form revised on 5/28/19